

Harjeet Kaur Gill
604.375.8500



Bachelor of Dietetics +
Kinesiology Student

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Qualifications

I would like to acquire a challenging position in a dynamic environment in the health, fitness or food industries where I am able to leverage the experience and skills I have obtained in 5 years of creative problem solving, project management, innovative thinking and maintaining client relations in the interactive media and graphic design industries.

01. I am a problem solver at heart, and I strive to deliver creative and effective solutions at the highest of standards.
02. I have a strong eye for detail and a strong ability to conceptualize and think visually; this often works as my vantage point.
03. Adaptive thinker
04. Skilled in cultivating positive relationships with clients
05. Thrive in dynamic environments

Languages

01. Punjabi
02. English
03. Spanish

Interests & Hobbies

- + Cooking
- + Health & Fitness
- + Strategic Mind Games
- + Artistic Pursuits
- + Reading
- + Creative Writing

Recent Education

Date	Institution	Program
2015-2017	Langara College	Associate of Science Degree in Dietetics
2012-2013	Vanarts	Web Development & Interactive Design

Recent Volunteer Engagements

2016	Canadian Diabetes Association Flame of Hope Golf Tournament
2016	Canadian Diabetes Association Banting for Baubles Gala Position—Floater
2016	Vancouver Coastal Health Position— Phoner, Shopper, Check-Out Co-ordinator
2016	Canadian Diabetes Association Walk &Talk Position—Project Coordinator & Walk Leader

Recent Work Experience

2016 Canadian Diabetes Association

Position—Assistant, Community Engagement.

Overview: A nine week contract providing administrative support in the planning, development, implementation and evaluation of programs, services and community initiatives in Vancouver and the surrounding area. Assisted in planning and organizing community fund development events—predominantly on the Flame of Hope Golf Tournament.

- Helped to research and develop community contact lists for the purposes of acquiring auction and in-kind gifts and developing community outreach list for program and events.
- Secured both significant monetary donations and in-kind gifts for the Flame of Hope golf tournament.
- Provided administrative support by actively taking part in the planning and coordination of the CDA's diabetes education event/expo.
- Helped to develop volunteer role descriptions and provide support by working with regional volunteers, diabetes education event committee and staff partners.
- Provided other administrative support as required in the delivery of the Association's mission.

Complete résumé at:

www.harjeetkgill.com